

# **Umatilla Public Library Long Range Plan 2024-2029**

Over the next five years we hope to expand services and build community.

## **ROUGH DRAFT MISSION STATEMENT**

The Umatilla Public Library's mission is to build community through embracing literature, creativity and technology.

## **ROUGH DRAFT VISION STATEMENT**

We provide a warm, hometown feeling in a growing community while embracing innovation.

## **ROUGH DRAFT VALUES STATEMENT**

Service – We help our patrons with warm enthusiasm and a hometown friendliness.

Trust – All library staff members act as information fiduciaries.

Innovation – Never stop improving.

Responsibility – We take action and acknowledge the results.

Freedom of information – We protect our patrons freedom to read and view all library information.

## **LIBRARY BUILDING**

- 1) Building Expansion
  - a. Quiet Meeting/Study Room available without fee
  - b. Friends bookstore space and air conditioned storage for book sale
  - c. Staff workroom/Staff lounge
  - d. Archival room with digitizing system
  - e. Drive-up/drive-through circulation desk
- 2) Replace half of the computer seating with comfortable seating appropriate for laptops.
- 3) Redecorate the children's library with a focus on practical shelving, comfortable seating and a relaxing environment.
- 4) Reorganize Teen Room for optimal use with separate spaces for socialization, programming and homework/study.

## **COLLECTION MANAGEMENT**

- 1) Digitize historical material for preservation and to share online.
- 2) Separate and expand large print section.
- 3) Umatilla specific lease program for large print materials
- 4) Umatilla specific lease program for youth materials
- 5) Umatilla specific participation in statewide interlibrary loan service, FLIN
- 6) Purchase audio e-books to meet demand.

## **PROGRAMMING**

- 1) Expand technology training for seniors.
- 2) Expand community building programs for seniors.
- 3) Expand partnerships with community organizations that align with programming goals, such as the Chamber of Commerce, the Historical Museum and Kiwanis.

## **TECHNOLOGY**

- 1) AWE stations, or similar, for children's services.
- 2) Fast charging stations for patron devices.
- 3) Provide digital devices and help downloading audiobooks for patrons lacking access due to lack of skills or financial limitations.
- 4) Utilizing tablets as mobile OPACs in the library.
- 5) Upgrading phone system or joining the city's departmental phone system.

## **ADMINISTRATION**

- 1) Create Library Disaster Plan: a contingency plan to mitigate hurricane, fire, flood and violence.
- 2) Update record keeping in accordance with state General Records Schedule gs15.
- 3) Reorganize staff structure to bring paraprofessional job titles and job descriptions into standardization alongside county and state libraries.
- 4) Add Librarian I position to be Head of Youth Services and secondary supervisor on duty when library director is not in building.